

**Guidelines on the UGC Post-Doctoral Fellowship Program
(Amended by the Guideline Committee)**

and

Approved at the 164th Full Commission meeting held on 05 March 2023

The essence of higher education is ingrained in the generation of new knowledge. This is particularly relevant to enriching the capacity building of universities to promote education and research at the advanced level. The Post-Doctoral Fellowship Program is universally acknowledged as one of the principal ways of driving advanced research and thereby generating highly skilled professionals in various fields of academic endeavor. The University Grants Commission (UGC) of Bangladesh is an apex body responsible for overseeing the progress of higher education in the country. It remains committed to playing a pivotal role in the furtherance of teaching, learning, research and training. The UGC Post-Doctoral Fellowship Program has been introduced to encourage pragmatic and advanced level research in different fields of Liberal Arts and Humanities, Business Studies, Social Sciences, Agriculture, Basic Sciences, Biological Sciences, Engineering and Technology, Legal Studies and Medicine for contributing to a knowledge-based society which is essential to poise Bangladesh to confront numerous challenges of the 21st century. The present guideline has been prepared with the objective of expanding the Post-Doctoral Fellowship Programme at the UGC.

1. **Name of the Fellowship:** UGC Post-Doctoral Fellowship
2. **Objective:** To promote and encourage quality higher education and research in Bangladesh.
3. **Number of Fellowships:** 10 (Ten) per year.
4. **Duration of the Fellowship:** Generally, 1(One) year, effective from the date of joining the program. However, in exceptional cases, the tenure may be extended for another 6(Six) months (maximum) or part thereof on the recommendation of the Evaluation Committee without an increase in the total honorarium of this fellowship.
5. **Fellowship Allowance:**
 - a) A UGC Post-Doctoral Fellow shall receive an allowance of Tk.50,000.00 (Fifty thousand) per month from the date of joining;
 - b) Tk.30,000.00 (Thirty thousand) may be allocated for the procurement of raw materials and data collection. This may be paid upon the submission of the final report, along with relevant vouchers of expenses;
 - c) Tk.15,000.00 (Fifteen thousand) may be allocated for the preparation of the report. This will be paid upon the submission of the final report and the corresponding vouchers of expenses.
6. **Candidature for Application:** The applicant must be a full-time teacher at any university or institute offering tertiary education in Bangladesh.

The Fellowship will be distributed as follows:

- a) Arts and Humanities (1);
- b) Social Sciences (1);
- c) Legal Studies (1);
- d) Business Studies (1);
- e) Agriculture (1);
- f) Biological Sciences (1);
- g) Basic Sciences (1);
- h) Medicine (1);
- i) ICT (1);
- j) Engineering (1).

7. Eligibility :

- a) The applicant must have a PhD degree from a recognized university.
- b) The UGC Post-Doctoral Fellow is a full-time researcher, and he must obtain study leave/deputation from his/her respective university/institution.
- c) Candidates from a private university must have a permanent campus.
- d) While applying for a Fellowship, the applicant must mention the name of the university/research institute, where he/she wishes to carry out research work, and also the name of the faculty host under whose supervision the work will be carried out. Further, a detailed research plan, clearly stating the rationale of the work, the objectives, methodology and significance, duly approved by the proposed faculty host must be submitted along with the application.
- e) The candidate should be preferably less than 50 (Fifty) years of age on the date of application.

8. Supervisor :

- a) The supervisor must be a Professor having a PhD who has adequate research experience in the related discipline;
- b) The supervisor will receive an honorarium of Tk. 25,000.00 (Twenty-Five thousand) upon acceptance of the final report.

9. Mode of Payment:

- a) The fellowship allowance will be disbursed to the registrar of the respective university in 3(Three) installments, the first installment (4 months) will be paid after submission of the joining letter and the second installment (4 months) will be paid after submission of the half-yearly progress report by the fellow and the final installment will be paid after the final report is approved.
- b) The monthly fellowship allowance will be paid to the Fellow by EFT/as a crossed cheque by the registrar every four months against a bill endorsed by the supervisor.

10. Method of Application :

- a) The University Grants Commission of Bangladesh will advertise the Fellowships through well-circulated national dailies/university/college authorities/UGC website/online platform etc.;
- b) Intending candidates will submit an application in the prescribed form available at the UGC website (www.ugc.gov.bd);
- c) The application must be submitted following the rules of the respective university;
- d) All necessary papers: all academic certificates, transcripts, registration certificate of enrollment into a Post-Doctoral program in any discipline of any public university, evidence of acceptance by the university and a copy of a detailed research proposal must be included;
- e) A brief research proposal highlighting the objectives, methodology, expected results and impact of this research on Bangladesh must be submitted.

11. Method of Selection :

- a) The Member of the Research Support and Publication Division, will be in charge of preliminary scrutiny. He/she may incorporate any Member to assist him/her in the scrutiny;
- b) After preliminary selection, candidates will be finalized before a Selection Committee approved by the Chairman of UGC;
- c) The selected candidates will be notified afterward.

12. Progress Report :

- a) A Post-Doctoral Fellow shall perform research under the guidance of a supervisor in the university recognized by the UGC and must submit a half-yearly report of his/her work to the Director (RSP) through the supervisor. However, he/she may carry out part of his/her time of research work in another institution in the country if necessary;
- b) After completion of the Fellowship program, the Fellow will submit a detailed report of the research output, duly forwarded by the supervisor. The report will be evaluated by the committee;
- c) Recommendation from the Evaluation Committee is a pre-requisite for any major change in the final report. The application for a change should be recommended by the supervisor. Once approved by the Evaluation Committee, the changes can only be approved by the Evaluation Committee of the UGC.
- d) Soft copy (pdf file) and 4(Four) hard copies of the final report must be submitted to the UGC.



13. Evaluation Committee:

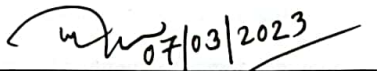
- a) A three-member evaluation committee formed by the Chairman of UGC headed by a UGC Member;
- b) Each Member of the Evaluation Committee will be paid an honorarium of Tk. 10,000.00 (Ten Thousand) only.

14. Acknowledgment:

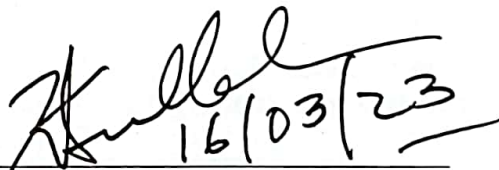
The fellow must acknowledge the assistance from the UGC in any publication in the form of a research article or book.

15. Termination of Fellowship:

- a) A Fellow shall not accept any other award/fellowship during the tenure of this UGC Post-Doctoral fellowship; otherwise, the fellowship will be terminated;
- b) A Fellow shall be liable to refund the total amount drawn from the UGC in case he/she prematurely discontinues his/her research work without valid reasons acceptable to the UGC;
- c) A Fellow will be liable to refund the total amount drawn from UGC if he/she fails to get into the Post-Doctoral program within 02(Two) years of the commencement of the Program;
- d) If any Q1 or Q2 ranked Scopus Indexed (SCI) Journal paper is published from their research work based on the Post-Doctoral program during or within 02 (Two) years of the completion of the program, the researcher will be paid the exact amount of the Journal fee as an incentive by the UGC;
- e) The University Grants Commission of Bangladesh reserves the right to terminate the fellowship for plagiarism and non-compliance/violation of the terms and conditions agreed upon by the candidate.


07/03/2023

Dr. Md. Fakhrul Islam
Director, RSP Division
UGC of Bangladesh


16/03/23

Prof. Dr. Kazi Shahidullah
Chairman
UGC of Bangladesh